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# THIRD SEMESTER (CBCSS—UG) DEGREE EXAMINATION NOVEMBER 2022

B.Com./B.B.A.

# A 12—PROFESSIONAL BUSINESS SKILLS

(2019 Admission onwards)

Time: Two Hours and a Half

Maximum: 80 Marks

## Part A

Answer all questions.

- 1. What is technical documentation?
- 2. What is meant by professionalism?
- 3. State, any two features of new gen computers.
- 4. What is e- content development?
- 5. What is social networking analysis?
- 6. What is big data analysis?
- 7. What do you mean by information overload?
- 8. What is digital divide?
- 9. What is cyber ethics?
- 10. What is online advertising?
- 11. What is green computing?
- 12. What is digital marketing?
- 13. Who are digital natives?
- 14. What is artificial intelligence?
- 15. What is PPC advertising?

 $(15 \times 2 = 30, Maximum ceiling 25 marks)$ 

Turn over

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#### Part B

## Answer all questions.

- 16. What is e-governance? State the major e-governance initiatives in India.
- 17. What are the merits of written communication over verbal communication?
- 18. Explain the knowledge resources available on the internet.
- 19. Write a note on MOOC.
- 20. Explain cyber addiction. What are its consequences?
- 21. Explain the features of green computing.
- 22. Explain the advantages of online libraries.
- 23. What is the significance of digital marketing in business?

 $(8 \times 5 = 40, Maximum ceiling 35 marks)$ 

#### Part C

# Answer any two questions.

- 24. What is E-Learning? Discuss the advantages and disadvantages of E-Learning.
- 25. Explain the significance and merits of online advertising.
- 26. What are the qualities and traits required of a good professional?
- 27. What is business data analysis? Discuss the significance and merits of business data analysis.

 $(2 \times 10 = 20 \text{ marks})$