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(Pages : 2)

Name.....

Reg. No.....

**FOURTH SEMESTER (CBCSS—UG) DEGREE EXAMINATION
APRIL 2022**

Hotel Management and Catering Science/Culinary Arts

BSH/C4C08—HUMAN RESOURCE MANAGEMENT

(2019 Admission onwards)

Time : Two Hours

Maximum : 60 Marks

Section A

*Answer at least **eight** questions.*

Each question carries 2 marks.

All questions can be attended.

Overall Ceiling 16.

1. Define Human Resource Planning.
2. What is Personnel Office ?
3. What do you mean by Job Description ?
4. What is Strategic Interventions ?
5. What is Disciplinary issues ?
6. Define Personnel Office Functions.
7. What do you understand by Recruitment ?
8. What is Placement ?
9. What do you mean by Emerging Trends ?
10. What is Macro HR Planning ?
11. Define concept of Job Evaluation.
12. Define Employee Benefit.

(8 × 2 = 16 marks)

Turn over

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Section B

*Answer at least **four** questions.*

Each question carries 6 marks.

All questions can be attended.

Overall Ceiling 24.

13. What are the features of Manpower Planning ?
14. Write a short note on Hotel Culture.
15. List out the methods of Job Evaluation.
16. Write a short note on Retaining Talents.
17. Define the following :
 - i) Labor Laws ; and
 - ii) Gender Sensitivities.

(4 × 6 = 24 marks)

Section C

*Answer any **two** question.*

Each question carries 10 marks.

18. Demand and Supply Forecasting—Elaborate.
19. Discuss a detailed note on Employee Counseling.
20. Elaborate the procedure for Attracting and Retaining Talents by HR Department.
21. Explain a detailed note on Micro and Macro Human Resource Planning.

(2 × 10 = 20 marks)